

Action Ski and Snowboard Trip Sign-up Procedures: 3-Step Process:

- (1) **At 5:30PM Action members can start forming a line at each trip table.** Trip leaders will provide guidance starting at that time.
- (2) **At 5:45PM Trip Leaders will start entering member's names on a sign-up sheet** in sequential order as lined up. Once a member's name is on the sign-up sheet, that member is free to start lining up for other trips.
- (3) **At 6:00PM Trip Leaders will start payment processing,** in the signed up sequential order.

Notes:

- You need to be present or send a proxy, who must be an active Action member. A proxy can sign-up themselves plus a partner/friend or a couple.
- To speed up payment processing, Action members are encouraged to save their credit card information to their account profile at Actionski.org:
 - Login with User ID and Password
 - Select your name on top right of screen
 - Scroll down to bottom left and select "Credit Card" under "More Member Options"
- Please read **Action Trip Cancellation Policy** - there have been some changes since last season.